

Dear XXX, (insert name of Head of School)

Re: Vacancy for Position in Upper Primary

Please accept this letter as my formal application for the position of Upper Primary Teacher at the International School of Anywhere (ISA) as advertised on the Search Associates website.

I am an **experienced, enthusiastic and dedicated Upper Primary Teacher**, passionate about **differentiated learning, EAL strategies** and meeting the needs of all learners. I have spent the last several years developing strategies to deliver maths through a fun-based, **inquiry-driven** approach, aiming to engage all children in my charge. I try to make **good use of technology**, where appropriate, to underpin learning and to enthuse all children in my classroom. I am proficient in the use of Smart-boards and created a **student web-based learning room** for my class during Covid – containing resources, lessons, exemplar answers to questions and extension work for those most able. I strongly believe in the use of positive behavioural strategies in the classroom and encourage all children to share, communicate effectively with each other and reflect on both their learning and social interaction with others around them.

I was delighted to read in ISA's Strategic Plan that the delivery of a programme of 21st Century Learning Skills will be embedded into your Upper Primary curriculum this year. I feel that my recent professional development and personal pedagogy very much align with this approach as I try daily to incorporate **collaboration, media literacy, reflection, creativity and problem-solving skills** into the learning process.

Over my three years of teaching since qualification, I have developed excellent **relationships with the parents** of children in my classroom and see this partnership as a critical part of the learning process. I am a reflective, hard-working and motivated classroom practitioner – always eager to learn and try new resources and ideas to enhance student learning. I believe that learning does not stop at the classroom door and for this reason have taken my students on trips to local museums, art galleries and sponsor my school's after-school Crafts Club. I would very much like to **contribute towards ISA's programme of after-school activities**.

I am looking for a new challenge in my career. My first three years of teaching have been in an inner-city environment in Scotland, where I have grown as a practitioner, become proficient with classroom management, developed excellent relationships with colleagues and learned how to effectively meet the needs of all students in my class. I am now looking for a school where I can continue to grow and develop new skills as I pursue my passion for teaching and learning.

My full file with references is available for your inspection on the Search Associates website, and I would be delighted to make myself available for interview at your convenience.

Sincerely,

A Great Candidate